



Missed Appointment Policy

We would like you to know that at Beavers Family Dentistry it is not a practice of ours to “double book” patients unless it is a circumstance of true emergent need. When you reserve an appointment in advance, your dentist and our individual staff member are waiting to serve your needs, which is why we strongly suggest scheduling your appointment at a time you are available. Our efforts to remind you of your scheduled visit include text, email, phone call and/or postcard. If you are not getting a reminder, please call our office to ensure that we are maintaining your correct contact information.

Our attendance policy at Beavers Family Dentistry is as follows:

1. The first time a patient is unable to attend a pre-reserved appointment without calling the office 24 hours in advance, there is no consequence. Simply call the office to reschedule at your earliest convenience, keeping in mind that the next available preventive cleaning appointment may be 6 months away.
2. The second time a patient is unable to attend a pre-reserved appointment without calling the office 24 hours in advance; the individual patient’s account will be deactivated. If the patient chooses to continue to be a patient of record at Beavers Family Dentistry, there will be a \$50 reactivation fee, per patient, to schedule a pre-reserved appointment time.
3. The third time a patient is unable to attend a pre-reserved appointment without calling the office 24 hours in advance, the patient may be seen on a “day of “ basis to meet the needs of their unpredictable schedule. A patient may call in the morning and if there is an available time slot that day, they may reserve that appointment.

Patient/Guardian Signature: _____ Date: _____

